



## UCA/UDA Terms & Conditions for College Camps

### Fees

Overnight fees include daily instruction, awards, housing and meals. Instruction Only fees include daily instruction and awards only (unless otherwise noted).

### Adult Supervision

**For schools attending camp with only a CHEER team, the following policy applies:**

An AACCA certified supervisor must be in attendance with the team during camp.  
 This person may not be a participating team member.  
 Must be at least 21 years old.

**For schools attending camp with only a DANCE team, the following policy applies:**

An adult supervisor must be in attendance with the team during camp.  
 This person may not be a participating team member.  
 Must be at least 21 years old.

**For schools attending camp with BOTH and CHEER and a DANCE team, the following policy applies:**

An AACCA certified supervisor must be in attendance with the teams during camp.  
 This person may not be a participating team member.  
 Must be at least 21 years old.

In the event of an extenuating circumstance that causes the coach/advisor to not be present for a period of time during camp, and which causes the team to be unsupervised, the situation will be handled on a case-by-case basis. Keeping the safety of all athletes as our top priority, and taking into consideration the most reasonable and practical course of action, Varsity staff will determine if continued team participation is possible.

### Payment Policies

Unless otherwise noted, the deposit and full payment due dates are as follows:

|                        | <u>Deposit Amount</u> | <u>Deposit Due</u>    | <u>Full Payment Due</u>     |
|------------------------|-----------------------|-----------------------|-----------------------------|
| <b>Overnight Camps</b> | \$100 per person      | By July 7             | 14 days prior to camp start |
| <b>Day Camps</b>       | \$50 per person       | By July 7             | 14 days prior to camp start |
| <b>Home Camps</b>      | \$50 per person       | 60 days prior to camp | 45 days prior to camp start |

Camp registrations are not confirmed until the deposit or signed school purchase order is received. **If your deposit or full payments are not received by their respective due dates, UCA/UDA reserves the right to cancel your registration.** Reinstated registrations are accepted on a space-available basis. Deposits are non-refundable and non-transferable.

If you are unable to pay in full by the due date, we must receive a school purchase order signed by a school official and clearly indicate the payment terms. Payments are not accepted at camp. Balances not paid within 90 days after camp will be turned over to a collection agency.



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### Form of Payment

You may pay online by credit card (American Express, Visa, MasterCard, and Discover) or mail in your check or money order to the UCA/UDA office. **Personal, individual, booster club, temporary or gym checks are not accepted.** If mailing your payment, please include a copy of your invoice to insure proper credit to your account.

### Home Camp Changes

Changes made within 14 days of the camp start date that cause any change to instructional staff, travel or camp dates will result in a minimum \$100 change fee. The fee assessed will be based on any incremental expenses incurred. In addition, instructional staff adjustments are based on availability and cannot be guaranteed.

### Cancellation/Enrollment Change Fees

Unless otherwise noted for a specific location, fees retained for enrollment changes (reductions) and/or cancellations received prior to the camp start date are indicated below.

|                           | <u>Between 60-31 Days</u> | <u>Between 30-15 Days</u> | <u>Between 14-0 Days</u> |
|---------------------------|---------------------------|---------------------------|--------------------------|
| <b>Overnight Camps</b>    | \$100 per person          | \$200 per person          | Full Tuition             |
| <b>Home and Day Camps</b> | No Fee                    | \$50 per person           | Full Tuition             |

### Refund Requests

Refund requests must be submitted in writing to the attention of the Registration Department within 30 days of the camp end date. Refunds will not be issued if requested longer than 30 days after the camp end date. Refunds will be processed upon completion of camp reconciliation in the UCA/UDA office. Please allow 4-6 weeks after camp is over to receive your refund.

### Camp Rules

On the first day of camp, each person attending will be asked to review and sign a document indicating they understand and will abide by all camp rules.

### Release and Waiver Forms

In order to participate at camp, every camp attendee must complete a Release and Waiver Form. The Adult Release and Waiver form is required for all coaches and chaperones. For those under 18 years of age, the Participant Release and Waiver form must be signed by a parent or guardian. Please retain a copy of each signed form for your records and **turn in the original signed forms** at Registration on the first day of camp.

### Special Compliance Requirements

Certain locations may require a specific adult to minor ratio and/or compliance-related clearances pertaining to the protection of minors. Locations that have specific requirements will have additional information online at [varsity.com/MyCampRegistrations](http://varsity.com/MyCampRegistrations).

### Contact Information

UCA/UDA Summer Camps  
PO Box 752790  
Memphis, TN 38175  
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(800) DANCEUDA (326-2383)  
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[registration@varsity.com](mailto:registration@varsity.com)